



Wespath

BENEFITS | INVESTMENTS



What:

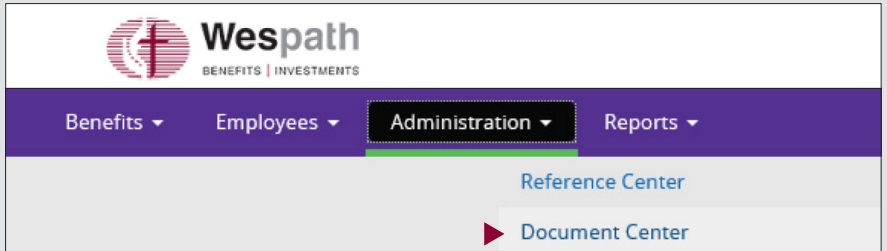
Identify changes that may impact billing in the period between invoices. Includes new hires, birth/adoption, participant/dependent gaining or losing coverage, termination, and changes in health account contributions. Gives plan sponsors notice of changes that will appear on the next HealthFlex invoice and allows for communication to local churches and/or sub-adopters if necessary to adjust withholding from participants' pay.

Plan Sponsor can choose frequency of report (weekly, semi-monthly). Default is semi-monthly. Report runs automatically with e-mail notification.



To Access Reports:

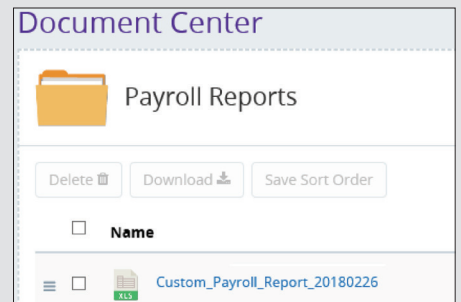
1. Log into Wespath Portal and then click **Benefitsolver**.
2. Click "**Administration**" and "**Document Center**"



3. Select "**Custom Payroll Reports**" folder



4. Click on most recent Custom Payroll Report and choose to "**Open**" the file.



The report lists the new elections, terminated elections, and the pricing associated with each change. Each individual may have multiple lines in the report, depending on the changes. Transaction Reasons that are listed as Import/Imported data are done automatically based on system and plan rules.

SAMPLES:

SSN	Employee Number	Lname	Fname	Mname	Suffix	Structure Group
123456789	P001234567	SMITH	JANE	ANN		123456 Sample Conf :: Optional :: Lay or Deacon :: Active
123456789	P001234567	SMITH	JANE	ANN		123456 Sample Conf :: Optional :: Lay or Deacon :: Active
123456789	P001234567	SMITH	JANE	ANN		123456 Sample Conf :: Optional :: Lay or Deacon :: Active
123456789	P001234567	SMITH	JANE	ANN		123456 Sample Conf :: Optional :: Lay or Deacon :: Active
1459865		ZZTEST	KEVIN			123456 Sample Conf :: Optional :: Lay or Deacon :: Active
1459865		ZZTEST	KEVIN			123456 Sample Conf :: Optional :: Lay or Deacon :: Active
1459865		ZZTEST	KEVIN			123456 Sample Conf :: Optional :: Lay or Deacon :: Active
1459865		ZZTEST	KEVIN			123456 Sample Conf :: Optional :: Lay or Deacon :: Active
1459865		ZZTEST	KEVIN			123456 Sample Conf :: Optional :: Lay or Deacon :: Active
1459865		ZZTEST	KEVIN			123456 Sample Conf :: Optional :: Lay or Deacon :: Active
1459865		ZZTEST	KEVIN			123456 Sample Conf :: Optional :: Lay or Deacon :: Active
889110025	P002222025	TESTPPTS	S			123456 Sample Conf :: Mandatory :: Clergy :: Active
889110025	P002222025	TESTPPTS	S			123456 Sample Conf :: Mandatory :: Clergy :: Active
889110025	P002222025	TESTPPTS	S			123456 Sample Conf :: Mandatory :: Clergy :: Active
889110025	P002222025	TESTPPTS	S			123456 Sample Conf :: Mandatory :: Clergy :: Active

Structure Group "Bucket" in benefitsolver where a participant is held based upon their eligibility. The Structure Group drives which benefits are available.

Election	Deduction	Annual Amount	Imputed Income	Ded Freq	Effective Date	Term Date	Coverage Tier	HSA Per Pay
BCBS PPO B1000-P1	735			MO	1/1/2018	1/31/2018	EMP	
Passive PPO	43			MO	1/1/2018	1/31/2018	EMP	
VSP Exam Core	0			MO	1/1/2018	1/31/2018	EMP	
Defined Contribution	0			MO	1/1/2018	1/31/2018		
Defined Contribution	-763			MO	2/10/2018			
BCBS HDHP H1500-P3	707			MO	2/10/2018		EMP	
Passive PPO	43			MO	2/10/2018		EMP	
VSP Full Service	5.11			MO	2/10/2018		EMP	
Medical Reimbursement Account	60	300		MO	2/13/2018			300
H1500 HSA	20	100		MO	2/13/2018			100
Defined Contribution	-763			MO	2/3/2018			
BCBS CDHP C2000-P2	720			MO	2/3/2018		EMP	
PPO	48			MO	2/3/2018		EMP	
VSP Full Service				MO	2/3/2018		EMP	

Deduction Cost of the plan (negative amounts indicate a refund)

Annual Amount Annual amount elected for HSA, MRA, or DCA (if applicable)

Imputed Income N/A - compensation is not passed to benefitsolver

ER Cont	Linetype	Transaction Reason	Transaction Date
0		ER/BSC Import: Employment Termination	2/15/2018
0		ER/BSC Import: Employment Termination	2/15/2018
0		ER/BSC Import: Employment Termination	2/15/2018
0		ER/BSC Import: Employment Termination	2/15/2018
0		EE New Hire Enrollment	2/13/2018
0		EE New Hire Enrollment	2/13/2018
ER Cont	N/A		2/13/2018
Linetype	N/A		2/13/2018
0		EE New Hire Enrollment	2/13/2018
0		Imported Update	2/13/2018
0		EE New Hire Enrollment	2/15/2018
0		EE New Hire Enrollment	2/15/2018